



Vice President Brian Smith made a motion and Ray Pratt seconded to authorize the Board President to enter into an agreement with SDAO for Fire Chief Recruitment Services. Motion passed unanimously 5-0

- b. Approve Fire Chief Salary for Recruitment posting.

Time: 6:14 p.m. (13:15)

City HR Director went over the comparables gathered for Fire Chief Salaries. Vice President Brian Smith made a motion and Director Dan Sparrow seconded to approve the Fire Chief Salary with the modified range of 132,000-176,223. Motion passed unanimously 5-0

- c. Resolution 2023-05 approving Local Government Investment Pool participation.

Time: 6:21 p.m. (19:50)

Secretary Ray Pratt made a motion and Vice President Brian Smith seconded to approve Local Government Investment Pool participation. Motion passed unanimously 5-0

- d. Resolution 2023-06 Designation of Registered Agent and Registered Office

Time: 6:23 p.m. (22:00)

Director Dan Sparrow made a motion and Vice President Brian Smith seconded to approve the McMinnville Fire District identifying the Registered Office as: 175 NE 1<sup>st</sup> Street, McMinnville, OR, 97128 and Registered Agent of the District as Board President Adam Garvin. Motion passed unanimously 5-0

- e. Fire District Branding Committee appointment

Time: 6:25 p.m. (24:20)

Branding committee will include representatives from District Board, McMinnville Fire Volunteers, Local 3099, and District Admin. Director Dan Sparrow nominated President Adam Garvin and Treasurer Josh Traff to represent the Board on the District Branding Committee. Nomination passed unanimously 5-0

- f. City services for 2<sup>nd</sup> half of FY 24

Decision on City services for 2<sup>nd</sup> half of FY24 has been tabled until August 10<sup>th</sup> Board Meeting.

- g. Board Policy 1-4 review for approval

Time: 7:02 p.m. (50:58)

Vice President Brian Smith made a motion and Director Dan Sparrow seconded to approve Board Policy's 1-4 with some grammatical amendments and Board Policy 3, Line 3, first sentence to be removed. Motion passed unanimously 5-0

**Other Business:**

- a) Board Committee/liaison Reports: No report
- b) Board information Reports: No report

**Information**

- a) Division/Department Reports
  - I. International Association of Firefighters (IAFF) Local 3099: President Todd Godfrey announced the 1<sup>st</sup> annual Firefighters Softball Tournament September 9<sup>th</sup> at Joe Dancer Park. Proceeds from team entry fees go to MDA.
  - II. McMinnville Volunteer Firefighters Association: President Pete Goodman announced August events where there will be Volunteer participation, National Night Out – 8/1, Cruise McMinnville – 8/26 with Truck 1 and Popcorn wagon, and Yamhill County Fair – 8/2-8/5 staffing the EMS trailer.
  - III. Fire Chief Report: Chief Leipfert mentioned the secondary IGA regarding transfer of personnel, assets, and debt. Set up meeting for executive session. Update on current vacancies, and upcoming processes.  
Assistant Chief Scott Law with recent Conflagration update
- b) Correspondence
- c) Informational items: Golf Tournament Chehalem Golf Course in September, if board members are interested send message to Chief Leipfert
- d) Next Meeting: Thursday **August 10, 2023**, at 6 p.m.

Good of the Order: None

**Meeting adjourned: 7:19 p.m.**